

Section	Administrative Procedure Number
Finance Procedures	RCJTC AP.06.02
Administrative Procedure Title	
Financial Reporting Procedure	
Date	Revised
June 2, 2014	

The following financial reports will be prepared for internal use by the Board of Directors on a regular basis:

Year to Date Financial Report	Quarterly
Budget to Board	June
Revised Budget	May
Draft Year-end Financial Statement	January
Audited Year-end Financial Statement	AGM

The Ministry Reports will be completed according to dates and requirements specified by the Ministry.

Related RCJTC Policy

P.06 Finance Policy

Related RCJTC Procedures

AP.06.01 Budget Procedure

Related RCJTC Forms

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