

Section <b>Governance Procedures</b>	Administrative Procedure Number <b>RCJTC AP.08.01</b>
Administrative Procedure Title <b>Board of Directors Meetings – Electronic Participation Procedure</b>	
Date <b>November 11, 2013</b>	Revised

In the event of an unavoidable absence from the City of Pembroke, or other special circumstances, a member of the Board of Directors may request electronic participation in regular or special Board of Directors meetings where it is not possible for the member to be physically present.

A request for electronic participation will be made in advance of the Board of Directors or other meeting.

The President of the Board of Directors will approve such participation.

The General Manager or designate will be responsible for providing audio - teleconferencing as the electronic means for participation in meetings of the Board of Directors, as directed by the President.

**Related RCJTC Policy**

P.08 Governance Policy

**Related RCJTC Administrative Procedures**

**Related RCJTC Forms**

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