



Section	Administrative Procedure Number
Safety Procedures	RCJTC AP.03.02
Administrative Procedure Title	
First Aid/CPR Certification Procedure	
Date	Revised
December 20, 2013	

Maintenance Plan for CPR/First Aid

- All new hire drivers that enter the system must be certified within a ninety (90) day period from date of hire. It is the responsibility of the transportation operator's to ensure that the new hires adhere to this requirement.
- The First Aid Certificate is valid for three (3) years, at which time re-certification is required.
- If a driver changes companies within our system he/she will be required to provide a copy of the valid Certificate to their new employer for filing.
- In addition to the CPR and First Aid training, the transportation operators' safety trainers will provide all drivers, annual refresher training for the use of an EpiPen®.
- RCJTC will perform yearly audits to ensure these requirements have been met.

Related RCJTC Policy

P.03 Safety Policy

Related RCJTC Administrative Procedures

Related RCJTC Forms

...Providing safe, efficient, effective transportation to our students