

Section	Procedure Number
Transportation Procedures	RCJTC AP.01.07
Procedure Title	
Joint Custody Procedure	
Date	Revised
December 20, 2013	November 21, 2016

RCJTC accepts one (1) address for each student whom it serves. When the father and mother and/or guardian have joint custody of a student, the Temporary Seat Procedure applies.

Since transportation is provided to a student based on a primary address, the student's second pickup address shall be handled in accordance with the procedure pertaining to temporary seats.

The place of residence that is closest to the school shall be considered as the student's primary address and must meet the required minimum walking distance in order for bus transportation services to be provided.

Joint Custody Alternating Each Week

On a permanent basis, when a student resides alternately for one (1) week with his/her father or guardian, and the next week with his/her mother or guardian, transportation services can only be granted to one (1) residence only. A temporary pickup location may be available based on the Temporary Seat Procedure.

Joint Custody During the Same Week

On a permanent basis, when a student resides, during the same week, alternately with his/her father or guardian for a few days, and then with his/her mother or guardian for another few days, transportation services can only be granted to one (1) residence only. A temporary pickup location may be available based on the Temporary Seat Procedure.

Related RCJTC Policy

P.01 *Transportation Policy*

Related RCJTC Administrative Procedures

AP.01.08 *Temporary Seat Procedure*

Related RCJTC Forms

F.01.08.1 *Temporary Seat Application Form*

F.01.08.2 *Letter of Authorization/Denial for Temporary Seat*

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