



REQUEST FOR SCHOOL BELL TIME CHANGE

School: _____

Bell Time(s) Change Requested:

Reason(s) for Requesting Change:

Signature of Principal

Date

Principal to send form to:

☐ **Superintendent of Business**

☐ **Superintendent of Schools** (insert name) _____

Once the Superintendent endorses the request, please forward to Renfrew County Joint Transportation Consortium.

FOR RCJTC OFFICE USE ONLY:

Assessment of General Manager of RCJTC

☐ Bell times **CANNOT** be changed.

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Effective date for bell change is: _____

Signature of RCJTC General Manager